



**BUILDING PERMIT APPLICATION - MECHANICAL/HVAC**

**1. PROPERTY INFORMATION**

Job Address: \_\_\_\_\_

Owner/Occupant/ Business Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

**2. PROJECT INFORMATION**

DESCRIBE PROPOSED WORK: \_\_\_\_\_ VALUE \$: \_\_\_\_\_

QTY #		FEE
1	Permit Issuance Fee	\$30

**NEW INSTALLATION OF HEATING, VENTILATING DUCTWORK, AIR CONDITIONING AND REFRIGERATION SYSTEMS**

	5 tons or less (each unit or system)	\$35
	More than 5 tons (per unit)	\$10

**REPAIRS, ALTERATIONS AND ADDITIONS TO EXISTING SYSTEMS**

	5 tons or less (each unit or system)	\$25
	More than 5 tons (per unit)	\$ 5

**BOILERS**

	Boilers 33,000 BTU (1 BHP) TO 165,000 BTU (5 BHP)	\$ 5
	Boilers 165,001 BTU (5 BHP) TO 330,000 BTU (10 BHP)	\$10
	Boilers 330,001 BTU (10 BHP) TO 1,165,000 BTU (52 BHP)	\$15
	Boilers 1,165,001 BTU (52 BHP) TO 3,330,000 BTU (98 BHP)	\$25
	Boilers over 3,300,000 BTU (98 BHP)	\$35

**OTHER**

	Temporary Operation Inspection Fee	\$ 5
	Commercial, Industrial, Institutional Kitchen Hood/Vent System	\$ 5

**TOTAL** \_\_\_\_\_

**3. CONTRACTOR INFORMATION**

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Cell: \_\_\_\_\_

Email Address: \_\_\_\_\_

**4. I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT.**

**\*\*LICENSED HVAC CONTRACTOR MUST SIGN APPLICATION – NO EXCEPTIONS\*\***

PRINT NAME: \_\_\_\_\_ LICENSE # \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_