



**CITY OF FRIENDSWOOD, TEXAS
REQUEST FOR QUALIFICATIONS NO. 2022-16
ARCHITECTURAL SERVICES
CITY COUNCIL CHAMBER REMODEL PROJECT**

**ADDENDUM #1
October 11, 2022**

To All Persons Submitting Qualifications:

The following changes, additions, alterations or omissions to the Request for Qualifications ("RFQ") shall be made, and insofar as they are inconsistent with the original RFQ, they shall take precedence and govern.

Item No. 1:

Article VII "Content of Submittal, Section 3.3 "General Company History/Qualifications" of the above-referenced RFQ is hereby amended to read as follows:

Section 3: General Company History/Qualifications: (limit to 5 pages maximum, *exclusive of resumes*)

- a) A brief history of the respondent and the services routinely provided in-house on similar projects.
- b) An organizational chart that explains team member responsibilities.
- c) The resumes of all persons to be assigned to the Project with their prospective roles identified.
- d) List of all related awards and recognitions that the respondent or key team members of the respondent have received.

Respondent shall include and submit this addendum as part of its response to the above-referenced RFQ.
Any questions concerning this addendum should be directed to:

Jeff Spears
jspears@friendswood.com

End of Addendum No. 1